



City

Kinmundy Public Library
Board of Trustees Meeting
Agenda for
THURSDAY, May 2nd, 2024
6:30 p.m.

1. Call meeting to order and pledge of allegiance
2. Roll call
3. Old business
 - A. Approval of April minutes
 - B. Treasurers report and approval
 - C. Any outstanding business – Summer reading program
4. New Business
 - A. Approval of budget
 1. Yearly increase from \$1300 to \$1500 due to Aspen addition
 2. Cost to replace 3 public computers and front desk computer \$3,204.83.
Should it be added to the coming years budget?
 3. Should we keep the safety deposit box or let it run out? Exp 06.29.24
 4. Authorized amount the Library director is allowed to spend without Authorization.
 - B. Allowing other towns to enter into an intergovernmental agreement to pay a fee to our library to pay for library cards for their citizens.
 - C. Sign statements of Economic Interest
 - D. Purchase of bell for front door?
 - E. Reconnect door Alarms? They are only for when door is open.
 - F. Having the Kinmundy City Council member on the Library board give the Library report to the city council.
 - G. Did everyone get their open meetings act training completed?
 - H. Change Saturday hours to 10 to 12pm. No one in after 2pm for several Saturdays.
 - I. Accept Director Katrina Duffy's resignation. Advertise for new director.
 - J. Continuing education for board members and volunteers
 - K. Building maintenance
 - L. Hiring of new library director or someone to work 15 hours a week until the director Position is filled.

- M. Form committees. Building and grounds, finance, policy, and personnel committees.
- N. Library directors job description.

Adjourn to Executive session reference employee

Return to regular session and complete any business from executive session

N. Adjourn