

**Kinmundy Public Library
Board of Trustees
Regular Meeting
December 13, 2023**

Call to Order- The regular meeting of the Kinmundy Public Library's Board of Trustees began with the call to order and the leading of the council in the Pledge of Allegiance by President Jane Middleton. Board members present were Jane Middleton, Matt Gura, Jessi Gile, Sandy Hallett, Susan Douglas, Angie Diss and Lorraine Day.

Minutes - The motion was made by Angie Diss and seconded by Matt Gura to approve the November, 2023 minutes. All were in favor and the motion carried.

The motion was made by Susan Douglas and seconded by Sandy Hallett to approve the Special Meeting minutes held on November 15, 2023. All were in favor and motion carried.

Treasurers Report – Treasurer Lorraine Day reported that there was 1 bill paid in November and that was to the City for payroll reimbursement. She also reported that there were 2 checks that were voided due to them having the previous President's signature on them. Total deposits for November were \$229.44. Lorraine also informed the Board that there was a deposit made to the savings account in the amount of \$101.77. She wasn't aware of where it came from but would check with the bank to find out more information.

The motion was made by Matt Gura and seconded by Susan Douglas to accept the Treasurer's Report. Yays – Jane Middleton, Matt Gura, Jessi Gile, Sandy Hallett, Susan Douglas, Angie Diss and Lorraine Day. Nays – None. Motion carried.

Susan Douglas made a motion and Matt Gura seconded that the amount in the checking account should not exceed \$5,000.00. Yays – Jane Middleton, Matt Gura, Jessi Gile, Sandy Hallett, Susan Douglas, Angie Diss and Lorraine Day. Nays – None. Motion carried.

It was decided not to obtain an Amazon Prime Account.

New Business – There were 2 candidates that submitted application for the position of Library Director. Both candidates were interviewed.

Matt Gura made a motion and it was seconded by Sandy Hallett to hire Katrina Duffy for the position of Kinmundy Public Library Director with a rate of pay of \$15.00 per hour for 15 hours per week. Yays – Jane Middleton, Matt Gura, Jessi Gile, Sandy Hallett, Susan Douglas and Lorraine Day. Angie Diss abstained. Nays – None. Motion carried.

A motion was made by Matt Gura and seconded by Jessi Gile to accept the resignation of Jeanette Hoeinghaus from the Kinmundy Public Library Board of Trustees. Yays – Jane Middleton, Matt Gura, Jessi Gile, Sandy Hallett, Susan Douglas and Lorraine Day. Angie Diss abstained. Nays – None. Motion carried.

A motion was made by Sandy Hallett and seconded by Jessi Gile to accept the resignation of Erika Fox. Yays – Jane Middleton, Matt Gura, Jessi Gile, Sandy Hallett, Susan Douglas Lorraine Day. Angie Diss abstained. Nays – None. Motion carried.

The motion was made by Matt Gura and seconded by Sandy Hallett to change the Board of Trustee meeting to the 1st Thursday of each month at 6:30pm. All were in favor and the motion carried.

The motion was made by Sandy Hallett and seconded by Matt Gura to close the library on Christmas Eve, Christmas, New Years Eve and New Years Day. All were in favor and the motion carried.

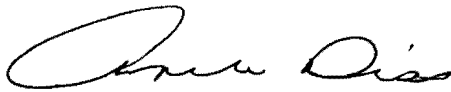
The motion was made by Jessi Gile and seconded by Matt Gura to be open on Saturdays from 10:00am to 2:00pm beginning after the 1st of the year. All were in favor and the motion carried.

It was decided to table the discussion of fines until the January 2024 meeting.

The motion was made by Matt Gura and seconded by Susan Douglas to approve the following fees for used books and DVDs: DVD - \$1.00, Hardback Book - \$2.00 Paperback Book - \$1.50. These prices will be at the Director's discretion. Yays – Jane Middleton, Matt Gura, Jessi Gile, Sandy Hallett, Susan Douglas, Angie Diss and Lorraine Day. Nays – None. Motion carried.

Motion made by Matt Gura and seconded by Jessi Gile to adjourn. All were in favor and motion carried.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Angela Diss". The signature is fluid and cursive, with a large initial 'A'.

Angela Diss