



KINMUNDY
PUBLIC • LIBRARY

Kinmundy Public Library
Board of Trustees Meeting
Agenda for
THURSDAY, APRIL, 4TH, 2024
6:30 pm

1. CALL TO ORDER AND PLEDGE
2. ROLL CALL
3. OLD BUSINESS
 - A. Approval of minutes for March meeting
 - B. Treasurers report and approval
 - C. Outstanding business
4. NEW BUSINESS
 - A. Treasurer, Donna Smith, needs to take the minutes up to the bank and sign the signature card for signing checks.
 - B. Have monthly bills been placed on auto pay?
 - C. Don't forget the open meetings act training, and to read the Employee handbook and hand in form affirming read.
 - D. Anyone have any suggestions for volunteers to work the library desk?
 - E. We need to have a special meeting for developing a job description for the Library Director. What is convenient for everyone? Sometime next week if possible. Would April, 11th be convenient for everyone?
5. Library Director's report
6. Adjourn